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FILE RETRIEVAL INSTRUCTIONS

Former Clients Of Michael Wayne Blum -- Missouri Bar No. 47278

Not all client files of the former clients of Michael Wayne Blum have been located by the Co-Trustees. However, if you have received notice that the Co-Trustees believe they have located part or all of your file, you are now given the opportunity to retrieve your file contents.

As we mentioned before, the Co-Trustees do ***NOT*** provide representation or legal advice to any of Mr. Blum's clients, and we have recommended that you immediately locate substitute counsel to handle any active cases you may have. Many types of cases have short time limits or limiting periods within which to act, so it is important that you promptly find a new lawyer.

If you want to retrieve your client file from Blum & Ray, LLC, please call the Co-Trustees to make arrangements to retrieve the file. Please call first to ensure the Co-Trustees will be available to release your file. The Co-Trustees are not always available, and your file will not be released without their approval.

To preserve the confidential nature of your file contents, the following standards will apply without exception:

- The person retrieving the file must have some form of picture identification.
- If you have not signed the Client Contact Information Sheet specifically authorizing release of your file to your attorney or agent, your file will only be released to you.
- If you signed the Client Contact Information Sheet authorizing the release of your file to your attorney or agent, the person listed on release must appear to retrieve your file. Anyone not listed on the release can not retrieve your file.
- Your file must be retrieved from this office. We can not mail or release your file except in person.
- A receipt for the file must be executed when the file is retrieved.

For your protection, if these standards are not met, your file will not be released.

We again remind you that if your file with Blum & Ray, LLC has been closed, it may contain original executed documents, wills, other testamentary documents, unrecorded deeds, title insurance policies, abstracts of title, contracts, powers of attorney, stocks, bonds, etc. You are reminded that if you do not take possession of your closed file within a set period of time, your closed file may be subject to destruction, along with all original documents contained therein. If you do not notify us during the Trusteeship that you want your closed file,

when the Trusteeship closes all files including those of Blum & Ray, LLC and Michael Wayne Blum will be delivered to the Office of Chief Disciplinary Counsel and will be stored for a set period of time. However, under Supreme Court Rule 4-1.22, any files closed before July 1, 2016 may be subject to being destroyed at the expiration of ten (10) years from the date of closing, and any files closed July 1, 2016 or later may be subject to being destroyed at the expiration of six (6) years from the date of closing.

Again, if you have financial claims for funds due from Mr. Blum, this office as Trustee does not handle those claims. Instead, you should contact The Missouri Bar Client Security Fund (573) 638-2233 or on-line at <http://missourilawyershelp.org/ethics/client-security-fund/> to complete their forms to submit a claim.

Assuming we have located part or all of your file, you will receive such materials as we have been able to locate for you. The Co-Trustees make no representation that your file materials are complete -- only that you are receiving everything that has been found to date. If more file materials are located later, you will be contacted.

The Co-Trustees have not located all files of the former clients of Michael Wayne Blum, so please call to confirm your file was located before appearing.

Thank you for your patience as we work to return your client file to you.

Hon. John D. Wiggins, Senior Judge

Joseph W. Rigler, Attorney at Law

CO-TRUSTEES